



**Application for Admission to
Dual Bachelor's Master's Degree (DBMD) Program at
Temple University
Philadelphia PA USA**

Completed DBMD application packet including

- DBMD Personal Data Sheet
- Goals Statement/ Essay
- Individual Study Plan
- Application for Certificate of Eligibility (Form I-20) and financial documentation
- Attach Copy of Graduate School online application confirmation

All hard copy materials should be sent to the following address:

Dual Bachelor Master Degree Program
Office of International Affairs
Temple University
1801 N. Broad Street, 403 Conwell Hall
Philadelphia PA 19122 USA

Completed **online** Graduate School Application Form available at <http://www.temple.edu/grad/admissions/international.htm>; supporting documentation will include at least the following, depending on specific program requirements:

- Official TOEFL or IELTS test score (Temple University institutional code 2906)
- Official GMAT score required only for Fox School of Business applicants (Temple University institutional code 2906); GRE scores waived for other applicants
- Two (2) recommendation letters of from faculty in student's major (original, sealed envelope)
- Grade Transcript (original, sealed envelope, English and official language)

NB: Paper-application application is available, but not preferred.

DBMD Personal Information Data Sheet

PERSONAL INFORMATION

Name _____
(FAMILY NAME) (Given Name)

Email address _____

Date of Birth _____ (MM/DD/YYYY) Gender _____

Country of Birth _____

Country of Citizenship _____

Home/Permanent Address _____

Current Mailing Address (if different from above) _____

Telephone (Country-code-city code-number) _____

FAX number (Country-code-city code-number) _____

Semester for which you are applying to begin your studies at Temple University

Summer 20 ____ Fall 20 ____ Spring 20 ____ Summer 20 ____

UNIVERSITY INFORMATION

Home University _____

Major _____ Minor _____

Cumulative GPA (use original system at your home university) _____

HOME UNIVERSITY CONTACT

Name: _____ Title: _____

Mailing Address: _____

Telephone _____ FAX _____

E-mail address _____

EMERGENCY CONTACT

Name: _____ Relationship: _____

Mailing Address: _____

Telephone _____ FAX _____

E-mail address _____

How did you learn about this program? [Please check all that apply]

- Temple website – please specify _____
 - Office of International Affairs Faculty Friends
 - Other – please specify _____
-
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AGREEMENT

By submitting this application, I authorize Temple University Office of International Affairs staff to have access to my educational records, disciplinary records, and all information provided by the educational institution(s) I have attended. Moreover, I certify that the statements I have made on this application are correct, and I agree to notify Temple University if I should fail to remain in good academic and/or disciplinary standing at my home university or if there is a change in circumstances which might compromise my success in studying at Temple University.

Applicant Signature: _____ Date: _____

Personal Statement/Essay

Please use this space to describe your personal and intellectual history, special interests and abilities, and future plans. Let us know why you wish to study at Temple University. You may, for example, write about your influences, values, and aspirations. Or you may describe how you would expect to change over the course of the program. Specific questions you might consider include “What personal and professional values and skills do you hope to acquire beyond the academic content?” and “How will obtaining the degree help you achieve your career goals?”

The essay should be clearly laid out and should not exceed two (2) pages.

Language requirement: this essay must be written in English.

Essay length: 250-500 words.

Individual Study Plan for First Year in Dual Bachelor's Master's Degree Program

The applicant should complete this form with the home university major professor or academic advisor. After the form is complete, the form should be reviewed and approved by Department Chair, Undergraduate Chair, or other cognizant administrator in the undergraduate program at the home university. After the academic approval, the form should be reviewed and approved by the home university Office of International Affairs.

Online listing of Temple University courses available at www.temple.edu/gradbulletin for graduate courses and at www.temple.edu/bulletin for undergraduate courses. Course schedules for specific semesters are available at <http://voyager.adminsvc.temple.edu/tucourses/default.asp>.

APPLICANT'S NAME: _____

INTENDED MAJOR AT TEMPLE: _____

FIRST SEMESTER

CHOICE	DEPARTMENT	COURSE NUMBER	TITLE	# OF CREDITS
EXAMPLE	Accounting	2101	Financial Accounting	Three (3)
First Choice				
Second Choice				
Third Choice				
Fourth Choice				
TOTAL CREDITS				

SECOND SEMESTER

CHOICE	DEPARTMENT	COURSE NUMBER	TITLE	# OF CREDITS
EXAMPLE	Accounting	2101	Financial Accounting	Three (3)
First Choice				
Second Choice				
Third Choice				
Fourth Choice				
TOTAL CREDITS				

Is the student required to complete an Undergraduate Thesis or Senior Design at Temple University?
 Yes No If "Yes," please provide details of requirement.

Undergraduate Department Review

By signing below, I confirm that this applicant's Individual Study Plan for her/his first year at Temple University will meet all remaining undergraduate requirements for the Bachelor's at her/his home university degree.

Name	Title	
	Department	
Signature	Phone	Email

Office of International Affairs Review

By signing below, I confirm that this applicant is eligible to participate in the Temple University DBMD program and that courses taken at Temple University will count toward completion of undergraduate requirements for the Bachelor's at her/his home university degree.

Name	Title	
	Department	
Signature	Phone	Email

Certificate of Eligibility Application

Form I-20 or DS-2019

Applicants should note that Temple University will issue the Certificate of Eligibility (Form I-20 or DS-2019) only after all materials are received by the university's International Student and Scholar Services. Issuance of the certificate can take several months. Please apply early.

To ensure accuracy, please print. Include a copy of your passport; the Form I-20 or DS-2019 must match your passport.

International Student Information

Family name _____ First _____ Middle _____
Date of birth _____ City of birth _____ Country of birth _____ Gender: M F
Country of permanent residence _____ Country of citizenship _____

Foreign Address

A Certificate of Eligibility cannot be generated unless we have your foreign address.

Street address: _____ City _____ Province/State _____
Postal code _____ Country _____ E-mail address _____
Temple ID # (9XXXXXXXX) _____ Home telephone () _____

Is this the address to which you would prefer your I-20 or DS-2019 be sent? Yes No

If not, indicate your mailing address: _____

Are you married? Yes No If "Yes," will your spouse and/or children join you?

Yes, they will join me now. (Please complete information below.) Yes, they will join me after I get settled.

I am married, but my dependents will not join me.

Dependent Information

A dependent is defined as a spouse or child. Attach additional sheets if child(ren) will accompany. If more than one dependent will accompany, please include all of the following information for each dependent on a separate piece of paper.

Relationship: Husband Wife Child

Family name _____ First _____ Middle _____
Date of birth _____ Country of birth _____ Gender: M F
Country of citizenship _____ Country of permanent residence _____

Academic & Immigration Information

Semester applied for: Fall Spring Summer I Summer II 2010 2011 2012

Level of study: Undergraduate Graduate Professional Field of study (major) _____

Are you currently in the U.S.? Yes No If "Yes," what visa classification do you hold? _____

Please attach a copy of your immigration documents: I-94 card, passport information page, I-20 or DS-2019 forms. SEVIS ID # _____

If you are not in F-1 or J-1 status, do you plan to: travel outside the U.S. and apply for F-1/J-1 status at the U.S. Consulate? Yes No
or apply for a change of status in the U.S.? Yes No

See www.temple.edu/ois/pdfs/changeofstatus.pdf, if you plan to change your status in the U.S.

Receiving Your Certificate of Eligibility

Regular mail (no charge to applicant; **no tracking number can be provided with this service and it could take up to a month for international mail**)

UPS express mail (related charge will be placed on your credit card bill; check www.ups.com for shipping rates)

Credit Card Information (To be completed if UPS selected above): American Express Discover MasterCard Visa

Credit card # _____ Expiration date _____

Credit card security code _____ Postal code associated with the card _____

Name on credit card _____

Student signature _____ Date _____

Orientation Fee: A \$50 non-refundable international student fee will be charged to your tuition bill upon registration at Temple University. It covers the mandatory pre-orientation that you will attend at the beginning of the semester, as well as events sponsored by the International Students and Scholars Services (ISSS) during your studies.

Dependents' Support Requirements: In addition to the expenses listed in this application form, you must provide additional financial documentation if you plan to bring your spouse and/or child(ren). You must have an additional \$4,000 for your spouse and \$2,500 for each child as well as health insurance coverage for them.

Individuals in F-2 non-immigrant status, i.e., an F-1 student's dependent, are NOT permitted to study full-time unless they apply for and receive a change of non-immigrant status. If you are a spouse in F-2 status and wish to pursue a full-time degree program, you will be required to apply for a change of status. Information on how to obtain a change of status can be found at www.temple.edu/ois/cos.pdf.

Health Insurance: Temple University requires all students in either F-1 or J-1 status to carry health insurance that meets the minimum standards determined by the U.S. Department of State:

- Medical benefits of at least \$50,000 per accident or illness
- Medical evacuation benefits of at least \$10,000
- Maximum deductible of \$500 per accident or illness
- Repatriation benefits of at least \$7,500
- Payment of at least 75 percent of covered expenses

Initial Expenses: Bring with you at least \$2,000 in the form of traveler's checks for initial expenses, even if you have a graduate/teaching/research assistantship. You may pay tuition by a check made payable to Temple University, credit card or traveler's checks, unless tuition is being provided by Temple University or another organization. For any questions regarding tuition payment, please contact Student Financial Services Office at sfs@temple.edu or (215) 204-2244. Be aware that it takes a minimum of two weeks for an international check to be processed by U.S. banks.

Housing Information: You should apply for on-campus housing as soon as possible, as spaces fill up very quickly each semester. Completing an application for housing does not guarantee that you will be given on-campus housing. More information about Temple University housing can be found at www.temple.edu/housing or by phone at (215) 204-7184. If you have dependents who will join you, we strongly suggest that you arrive on campus alone so that you may find adequate housing, and have them join you after.

Financial Aid: Temple University does not provide loans to students, and there is very little financial aid available to international students. You should not expect to find funds after arriving in the U.S. Students in F-1 status cannot apply for any type of off-campus work permission until they have been in valid non-immigrant status for one academic year.

Sponsor Affidavit of Support: Sponsors may be parents, family members or other persons who will provide financial support. It is not necessary that a financial sponsor reside in the U.S. If there is to be more than one sponsor, please make a copy of this document for each sponsor to complete. An individual financial sponsor may provide complete or partial support for you, but your total financial support must equal or exceed the total estimated costs.

Certificate of Eligibility: Difference between the I-20 and DS-2019

I-20 is the certificate of eligibility for F-1 status that indicates the school declares you've been accepted for a full course of study and you appear to be a bona fide student. F-1 is designated for students in academic and language study programs.

DS-2019 serves a similar purpose for J-1 status applicants who receive funding from sources other than personal finances, like government funding, scholarships or assistantships. J-1 is designated for exchange students, teachers, scholars, researchers, etc., who come to the U.S. under an educational exchange program. J-1 students must be financed, at least partially, by the U.S. government or home government. The J-1 visa carries with it a two-year home residency requirement, as well as mandatory health insurance standards set forth by the Department of State for all dependents in J-2 status.

Please note that F-2 visa holders cannot engage in full-time study, nor are they eligible for any type of employment authorization, whereas J-2 visa holders are eligible for both.

Sponsor Information

Name of sponsor _____ Date of birth _____

Sponsor's current address _____

I, _____, state that I am an adult of sound mind and disposition, and that I am competent to swear this affidavit on behalf of _____, who is seeking admission to study at Temple University and for whom I will assume financial responsibility.

(name of sponsor)

(student's name)

I intend to sponsor the student's dependents.

I do not intend to sponsor the student's dependents.

I have reviewed the estimated expenses attached to this form and agree that I will provide full financial support so long as the student is enrolled at Temple University. Financial support will meet costs for tuition and mandatory student fees, mandatory medical health insurance, room and board, and other personal living expenses for the duration of study.

I certify that if restrictions exist regarding transfer of funds between my country of residence and the United States, I have fully investigated them and am aware of the procedures I must follow to remit payment when it is due, and that I will guarantee payment when it is due regardless of existing funds' transfer restrictions.

I certify that the information provided in this Affidavit of Support and Bank Verification of Deposit is true and correct, and that I will provide funds to and assume full financial responsibility for this student for the duration of study at Temple University. Further, I authorize Temple University to verify that the above information is correct.

Sponsor signature _____ Date _____

Bank Verification of Deposit

This is to be HANDWRITTEN in ENGLISH by a bank official.

Bank certification of sponsor accounts must be current and cannot exceed six months from the date of the bank officer's signature and stamp.

This form must be submitted with three to four months of the most recent bank statements.

This is to certify that the account holder, _____, is a customer of (bank name) _____.

His/Her account was opened (date) _____, and for the past year has shown an average balance equal to U.S. \$ _____.

The accounts are open and viable as of today's date. This certification is offered with no responsibility on the part of the financial institution.

Printed name of bank official _____ Title _____

Bank address _____ Bank seal or stamp _____

Bank official signature _____ Date _____

This form cannot be accepted without the bank officer's signature and bank seal or stamp.

Transfer Recommendation Form

(Only for F-1 or J-1 students already studying in the U.S.)

If you are studying in a U.S. educational institution, you must submit this transfer recommendation form to your current international student advisor. To transfer from one school to another, you must first notify the school you currently attend that you intend to transfer to Temple University. This form should only be completed once you have been accepted to Temple University.

Upon your request your current school will update your record in SEVIS as a "transfer out" and indicate that you intend to transfer to Temple University. Your international student advisor will also indicate the release date of your SEVIS record, which will be the current semester or session completion date, or the date of expected transfer if earlier than the established academic cycle.

Your current school will retain control of your record in SEVIS until you complete the current term or reach the release date. At your request the international office may cancel the transfer request at any time prior to the release date.

Once the release date is reached, Temple University will be granted full access to your record in SEVIS and will become responsible for it. Your current school will convey to Temple University authority and responsibility for your record and will no longer have full SEVIS access. As such, a transfer request may not be cancelled by the current school after the release date has been reached. After the release date, Temple University must complete the transfer of your record in SEVIS and may issue an I-20 or DS-2019.

Family name _____ First _____ Middle _____

Date of birth _____ Temple ID # (9XXXXXXXX) _____

Student signature _____ Date _____

Please sign the release of information section of this form and give it to your international student advisor at the school you attend currently or attended most recently.

To Designated School Official

The above-named student has submitted an admission application to Temple University.

Current Immigration Status: F-1 J-1

SEVIS ID # _____ SEVIS release date _____

The student is in good standing and is/has been pursuing a full course of study since assuming valid non-immigrant student status.

The student is out of status and will need to apply for a reinstatement.

Comments _____

Name and title of DSO _____ Name of institution _____ Date _____

Telephone () _____ Fax () _____ E-mail _____

Signature of DSO _____ Date _____

Please fax a copy of the front and back of all I-20s or DS-2019s issued. Materials may also be e-mailed to us at ois@temple.edu. Thank you.

Please return this form and supporting financial documentation to:

Temple University International Student and Scholar Services, 1700 N. Broad Street, Suite 203B, Philadelphia, PA 19122

Or you can fax this application to (215) 204-6166

Telephone: (215) 204-7708 E-mail: ois@temple.edu Web: www.temple.edu/ois

