

POSTECH INTERNATIONAL STUDENT EXCHANGE PROGRAM 2016 FALL FACT SHEET

Contact Information

University Website	www.postech.ac.kr
Name of Office Dealing with the Exchange Program	International Relations
Website of International Relations	http://international.postech.ac.kr
Contact (Address)	POSTECH International Relations 77 Cheongam-Ro Nam-Gu, Pohang, Gyeongbuk Korea (Zip code: 37673)
Contact (Email & Phone No.)	Email: iao@postech.ac.kr Phone No.: +82-54-279-3682~6
Director's Contact	Ms. Hyoeun Park hyoeun@postech.ac.kr
Exchange Coordinators	Inbound Mr. Kiljong Yoo kiljongyoo@postech.ac.kr ☎ +82-54-279-3685 Outbound Mr. Sukon Lee sukon@postech.ac.kr ☎ +82-54-279-3686
International Student and Scholar Services (ISSS) Coordinators	Ms. Jiwon Jung jiwonjung@postech.ac.kr ☎ +82-54-279-3689 Ms. Misol Kwon misolkwon@postech.ac.kr ☎ +82-54-279-8706
Emergency Contact	Security Control Office +82-54-279-2222

Semester Information

Semester Date	2016 Fall Semester: September 5 ~ December 23, 2016
Midterm Examinations	October 24 ~ 28, 2016
Final Examinations	December 19 ~ 23, 2016
Link to Academic Calendar*	http://wwwhome.postech.ac.kr/web/eng/ecad_03?p_p_id=8&p_p_lifecycle=0&p_p_state=normal&p_p_mode=view&p_p_col_id=column-1&p_p_col_count=1&_struts_action=%2Fcalendar%2Fview&_tabs1=summary&_month=0&_day=26&_eventType=&_year=2016&_calTerm=2

Academic Information

Academic Program (Link)	http://wwwhome.postech.ac.kr/web/eng/ecad_01_01
Course Catalog (Link)	http://wwwhome.postech.ac.kr/web/eng/ecad_04
Course List (Link)	1. Go to http://lms.postech.ac.kr 2. Click 'English' 3. Click 'Learning Guide' 4. Click 'Courses'
Credit (Lec-Lab-Crt)	Example: A-B-C A: Lecture hour per week B: Laboratory hour per week C: Credit for course
Minimum & Maximum Credits (Full Time Load)	Minimum: 15 credits Maximum: 22 credits
Course Registration Period for Incoming Exchange Students	2016 Fall Semester: 7 ~ 19 September, 2016
How to Register Courses	Incoming exchange students will register courses through <i>POVIS</i> (POSTECH Vision Information System) during the course registration period above, if spaces permit.
How to View Grades after Final Examination	Only students who have completed course evaluation after final examination can view grades before receiving an official academic transcript.
Official Academic Transcript	Official academic transcripts will be issued and sent to an outbound exchange coordinator of partner institutions at the following period; 2016 Fall Semester:

	Late January – Early February, 2017
Can undergraduate exchange students take graduate program courses?	Yes.
Can graduate exchange students take undergraduate program courses?	Graduate exchange students are allowed to take 4 th year undergraduate courses (Course No. 4XX) and above, but they may not enroll courses for 3 rd year undergraduate courses (Course No. 3XX) and below without a legitimate reason.
Is it possible to take cross-faculty courses?	Yes, subject to completion of pre-requisite courses, available spaces, and approval from lecturers.
Grading System* (Link to Academic Policy Chapter 10 – Examination & Academic Record)	http://wwwhome.postech.ac.kr/web/eng/ecad_05_01?p_p_id=EXT_BBS&p_p_lifecycle=0&p_p_state=normal&p_p_mode=view&p_p_col_id=column-1&p_p_col_count=1&EXT_BBS_struts_action=%2Fext%2Fbbs%2Fview_message&EXT_BBS_sCategory=&EXT_BBS_sKeyType=&EXT_BBS_sKeyword=&EXT_BBS_curPage=1&EXT_BBS_messageId=10034

Application Information

Type of Exchange	1. Course-taking (C): Credit earning 2. Course-taking & Research* (C+R) 3. Research* (R) * Students will not receive a credit for research.
Maximum Period of Exchange	1 year (2 semesters) * Research exchange students may set their own periods of participation with their advisors-to-be at POSTECH.
Eligibility	Undergraduate or graduate students nominated by the international office of partner institutions.
CGPA Requirement	Average of 'B' or above
English Proficiency Requirement (for Non-native English Speakers Only)	TOEFL iBT 79, IELTS (Ac) 6.0, or above* * It may be substituted with equivalent proof documents approved by an exchange coordinator at home university (ex. certificate, letter, or score sheet)
Nomination Period	March 1 ~ 15, 2016
Nomination to POSTECH International Relations	Outbound exchange coordinators at partner universities will complete a listing of nominated students and send it to the Inbound exchange

	coordinator (Mr. Kiljong Yoo kiljongyoo@postech.ac.kr) of POSTECH International Relations.
Submission of Application Documents	March 16 ~ April 1, 2016
Application and Supporting Documents	<ol style="list-style-type: none"> 1. Application Form (attached) 2. Academic Transcript in English 3. Official Score of English Proficiency (for non-native English speakers only) 4. One Recommendation Letter from Home University Supervisor 5. Copy of Passport
How to Submit the Documents	All documents must be submitted by an outbound exchange coordinator of partner university to Mr. Kiljong Yoo. Softcopies will suffice for application, and submission of original documents is not required.
Advising Professor	All exchange students (C or C+R type) are required to identify 3 (three) advising professor-to-be at POSTECH on the application form. Each Department will assign one available professor for each admitted student. The advising professors will determine the applicants' admissions and approve course registrations.
Application Outcome Announcement	2016 Fall: by the first week of June, 2016
Admission Packet	<p>Admitted students will receive an admission packet including following documents:</p> <ol style="list-style-type: none"> 1. Certificate of Admission 2. Admission Letter 3. Housing and Health Insurance Information Sheet 4. Guidebook for International Exchange Students (in PDF only)

Visa Requirements

Student's Visa Application Process	Once students receive the admission packet from POSTECH, they are required to apply for their visas individually at the nearest Korean Embassy in their home country prior to entering Korea.
Type of Visa	Overseas Study (D-2)
Link to Visa Guideline (Ministry of Justice)	http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=327&catSeq=536&showMenuId=14

Medical Insurance

Medical Insurance Requirement	All exchange students are required to purchase the health insurance from their home country which will be valid during the entire period for their stay in Korea. (including orientation period)
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Housing

On-Campus Dormitory	On-campus dormitory is guaranteed for all incoming exchange students. Most exchange students are assigned to DICE*.
Dormitory for International Cultural Exchange (DICE)*	Self-governed dormitory in POSTECH, where Korean and international students live together to share different cultures and interact with each other.
Cost	KRW 400,000 per semester * Meals are excluded. * Housing fee must be paid in lump sum within 2 weeks upon their arrival.
Check-in Period	August 27 ~ 28, 2016
How to Check-in	A buddy will be assigned to each international student at least a week prior to their arrival. The student and the assigned buddy will contact each other before their arrival, and set up a meeting point on campus and meeting time. Beddings can be rented at the laundry shop at POSTECH. Upon the student's arrival, the assigned buddy will meet the student on campus and guide him or her to their assigned dormitory.
Check-out Period	Check-out date will be the next day from the final exam period (December 24, 2016). If an exchange student has to extend their stay at POSTECH due to participating in lab research or examinations, he or she may do so upon receiving approvals from home university and advising professor at POSTECH.

*** Allocation to the DICE may be unavailable due to the limited capacity.**

Estimated Living Expenses

Accommodation	KRW 400,000/semester (KRW 100,000/month)
Food	KRW 350,000/month ※ Monthly Meal Plan (as of FEB 2016)

	- 60 meals/month: KRW 132,000 - 45 meals/month: KRW 103,500
Transportation	KRW 50,000/month
Others	KRW 100,000/month (Travelling, shopping, etc.)
Estimated Cost per Month	KRW 600,000/month* * Actual expenses may vary depending on the student's lifestyle.
Are exchange students allowed to work?	On-campus: No Off-campus: International students are able to work part time after they obtain the work permit. The required documents for the work permit are as follows: passport, alien registration card, application form, part-time work of foreign student confirmation form (can be downloaded from www.hikorea.go.kr).

Arrival / Orientation

Arrival Information Collection Date & Contents	<u>Period</u> Mid July to early August, 2016 <u>Contents</u> International Student and Scholar Services (ISSS) will request the following documents: - Arrival Information Form - Copy of Health Insurance Certificate - Passport sized photo in JPEG format All new international students are required to submit the documents indicated above before the deadline prior to their arrival at POSTECH.
Buddy Program	A buddy will be assigned to each student to help them check in to the dormitory on the day of their arrival at POSTECH. Incoming exchange students will be accompanied by buddies during the Orientation Program.
Orientation Session Date	Orientation is compulsory and starts a few days before the semester begins. <u>2016 Fall: August 29 ~ September 6, 2016</u>
Orientation Program	Course registration, alien registration, housing, on-campus facilities, programs & activities, transportation & mobile phones, opening a bank account, security & health, sexual harassment

	prevention education, library tour, POSCO & Pohang city tour, etc.
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Alien Registration & Immigration Issue

Alien Registration Process	Group visit to Pohang Immigration Office for the issuance of Alien Registration Card during the Orientation Program.
Medical Check-up Requirement	<p>Tuberculosis check-up is required for all international students from the high-risk countries* upon their arrival in Korea prior to applying for the Alien Registration Card.</p> <p>*Bangladesh, Cambodia, China, India, Indonesia, Malaysia, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Russia, Thailand, Uzbekistan, Vietnam, Sri Lanka</p>
Staying in Korea after the admission period	All exchange students should leave Korea after the end of admission period. If they would like to stay in Korea longer than the approved period, they must report and submit the 'Request Form for Attendance' to the Pohang Immigration Office.

Other Information

Hi Korea (e-Government for Foreigners)	http://www.hikorea.go.kr/pt/main_en.pt
National Institute for International Education (NIIED)	http://www.niied.go.kr/eng/index.do
Pohang City Hall	http://eng.ipohang.org/site/eng/
POSTECH Language Education Center (POSLEC)	http://poslec.postech.ac.kr/